

CALIFORNIA STATE UNIVERSITY, EAST BAY

FACULTY EMPLOYMENT OPPORTUNITY

DEPARTMENT OF SOCIAL WORK

FULL-TIME ANNUAL LECTURER

FIELD DIRECTOR

OAA Position No. 08-09 SOCW-T12FIELDIRECTOR-FT

THE UNIVERSITY: California State University, East Bay is known for award-winning programs, expert instruction, small classes, a highly personalized learning environment, and a choice of more than 100 career-focused fields of study. There are two scenic campuses—one in the Hayward Hills overlooking San Francisco Bay and the other in the Concord foothills of Mt. Diablo—plus a professional center in dynamic downtown Oakland. The two campuses' proximity to the major Bay Area cities provides unique cultural opportunities including museums, art galleries, aquariums, planetariums, plays, musicals, sports events, and concerts. Their nearness to the Pacific Ocean and Sierra Nevada Mountains offers recreational diversion as well as excellent laboratories for educational studies. The ten major buildings of the Hayward Hills campus, on 342 acres, contain over 150 classrooms and teaching laboratories, over 177 specialized instructional rooms, numerous student oriented computer labs and a library, which contains a collection of over one million items accessible through HAYSTAC, its on-line catalog. CSUEB's Concord Campus provides full instructional support for over 1,600 upper division and graduate students. Its five buildings on 395 acres feature lecture halls, seminar rooms, computer labs, science labs, an art studio, theatre and library. The University has an enrollment of approximately 13,000 students with 600 faculty. CSUEB is organized into four colleges: Letters, Arts, and Social Sciences; Business and Economics; Education and Allied Studies; and Science. The University offers bachelor's degrees in 45 fields, minors in 66 fields, and master's degrees in 31 (in addition to Special Majors). Other programs lead to teaching, specialist, pupil personnel services, and administrative services credentials. To learn more about CSU, East Bay visit <http://www.csueastbay.edu>.

THE DEPARTMENT: The Department of Social Work consists of seven tenure-track, seven full-time, and approximately eight part-time lecturers. It offers a Master's degree in Social Work and is an accredited Council on Social Work Education program. The department admits approximately 105 students per year into two degree options: Children, Youth, and Family or Community Mental Health. Please see the Department of Social Work Web site: <http://class.csueastbay.edu/socialwork/>

DUTIES OF THE POSITION: The Field Director administers the MSW field education programs on both the Hayward and Concord Campuses. It is a twelve month, fulltime appointment responsible to the Department Chair. The Field Director chairs the MSW Field Education Committee and participates in the MSW Curriculum Committee to ensure coordination of the practicum curriculum with other courses. The Field Director is expected to: work with agency supervisors and field liaisons to maintain and develop field placements within the social work community; and manage and supervise all field-related activities for both the Hayward and Concord campuses.

Specific duties include: Coordination and integration of the field education program, ensuring compliance with the Council on Social Work Education's standards; Development and implementation of a continuous, comprehensive field education program evaluation plan; Recruitment of qualified agencies for student placements; Joint administration of field related issues with coordinators of funding programs such as the Title IVE-E and CalSWEC II grants; Maintenance of files on Field Agency Agreements and letters of understanding.; Participation, when necessary, in the resolution of problems occurring in placements; Supervising the maintenance of the field database which includes current student and agency information; Updating and maintaining the program Field Manual; Developing and updating Field Seminar syllabi; Supervising the Administrative Support Staff in work related to the field education program; Planning and implementation of training seminars for agency field instructors; Plan and facilitate staff meetings for faculty field liaisons; Attend Community Advisory Board meetings; Attend Faculty Meetings and other relevant Departmental or University meetings; Interface with the social service community and surrounding universities to maintain and build the Field Education program; Other relevant duties as assigned.

RANK AND SALARY: *Full-time 12 month lecturer.* Salary is dependent upon educational preparation and experience. Subject to budgetary authorization.

DATE OF APPOINTMENT: Employment to commence as soon as position is filled.

QUALIFICATIONS: MSW Degree from a Council on Social Work Education accredited institution. Five years teaching and/or experience in social work and social work administration preferred. Required knowledge and abilities: Knowledge of community resources and agencies; Strong communication and writing skills; Effective supervisory and organizational skills; Computer competence: ability to use Word, Excel, etc.; Ability to form positive relationships with students and community supervisors; Ability to develop curriculum and teach effectively; Ability to work independently as well as with the faculty team.

APPLICATION DEADLINE: Review of applications will begin on November 5, 2008. The position will be considered open until filled. Please submit a letter of application; a complete and current vita; graduate transcripts; copies of major publications; and three letters of recommendation to:

Dianne Woods, Chair
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Hayward, CA 94542
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Office Fax No.: 510-885-7580
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NOTE: California State University, East Bay hires only individuals lawfully authorized to work in the United States. All offers of employment are contingent upon presentation of documents demonstrating the appointee's identity and eligibility to work, in accordance with the provisions of the Immigration Reform and Control Act.

As an Equal Opportunity Employer, CSUEB does not discriminate on the basis of any protected categories: age, ancestry, citizenship, color, disability, gender, immigration status, marital status, national origin, race, religion, sexual orientation, or veteran's status. The University is committed to the principles of diversity in employment and to creating a stimulating learning environment for its diverse student body.